

Latin 101/102

Instructor: William L. Carey: 703-691-1235 (O); 703-620-6377 (H); e-mail: wcarey@gmu.edu

Office hours: Office hours will be announced the first day of class. Students are strongly encouraged to attend so that material may be reviewed and explained in greater depth than is possible in class. Experience has shown that students who regularly attend office hours are more likely to flourish in this difficult subject.

Texts: *Lingua Latina I* is our required workbook. A good Latin-English dictionary and a systematic grammar are essential—omit them at your peril! For students lacking a strong foundation in English grammar, *English Grammar for Students of Latin* is available in the campus bookstore.

Examinations: Short quizzes every class period, three midterms (50 mins.) and a final exam (2 hrs.). There will be *no make-up quizzes*, and quizzes missed will count as F's. Midterms must be taken in class at their scheduled times. In cases of foreseeable conflicts of schedule students who wish to take a make-up exam must notify me *before* the regularly scheduled exam. Only major emergencies are excepted from this.

Grading for quizzes and exams:

90-100%	= A
80-89%	= B
70-79%	= C
60-69%	= D
0-60%	= F

Homework: Homework consists of review of material covered in class, and memorization, memorization, and more memorization. Students should be prepared to spend a regular amount of time on homework each day; **two hours** is a workable and sensible average.

Class Participation: Students are strongly encouraged to participate in discussions, volunteer for translations, and ask questions. A student's grade is usually directly related to attentiveness and interest in the subject. Remember, too, that you'll make life much easier for yourself before quizzes and exams if you are active in class! Class participation may be decisive in determining a borderline grade.

Attendance at every class is essential for successful work (i.e., any grade above D). Students are responsible for all material covered or assigned in class and for memorization of vocabulary and grammar.

Important Reminder: All university regulations governing occurrences of academic dishonesty, grades of incomplete, etc. apply to this course; students are responsible for being acquainted with these rules. In case of doubt, please consult me. If you are a student with a disability and you need academic accommodations, please see me and contact the Office of Disability Resources at 703.993.2474. All academic accommodations must be arranged through that office.

A Final Note: If I can be of any assistance to you, either academically or otherwise, please do not hesitate to get in touch with me. You are welcome to stop by before class (office hours) to review assigned material, work on translations, or discuss the ancient world or the field of Classical Studies.